**Hours:**

**The VP Advocacy has three main roles:**

1. **To provide leadership to the Union’s activities surrounding the promotion of awareness and diversity, equity, inclusion and accessibility.**
2. **To act as a lead student on University Committees dealing with academic issues.**
3. **To be an advocate for various student rights.**

**Academic year: 25 hours/week**

**Summer: 15 hours/week**

**Qualifications:**

**Requirements:**

* **Win election.**
* **Be enrolled in at least one course per academic term.**
* **Be a senior student entering their 3rd year or higher of university at the time of taking office. [The MSVUSU definition of 3rd year or higher is either, having accrued 10 credits at MSVU (directly or by transfer), or having attended 4 semesters of study post-secondary institution, or being a 2+2 or graduate student. Additional documentation may be requested to confirm eligibility]**

**Helpful skills:**

* **Public speaking experience.**
* **Familiarity with MSVU’s academic policies and procedures and the Fair Treatment policy.**
* **Experience with the volunteer sector, awareness campaigns and related event planning.**

**Reporting:**

**This position reports to the student’s union President and receives reports from the Food Bank Manager and the Pride Center Coordinator.**

**Hiring:**

**VP Advocacy hires, supervises, and manages the following positions according to the HR policy of the Union:**

* **Food Bank Manager**
* **Pride Center Coordinator.**
* **Sit on hiring committees as needed for student part-time positions.**

**Accountability:**

* **Accountable to the other members of the Executive team.**
* **Present a report at SRC meeting including a detailed summer report at the first SRC meeting of the academic year.**
* **Present an annual report at the Annual General Meeting.**
* **Keep and cause to be kept records of Union activities and correspondence.**
* **Perform the above responsibilities in keeping with the Union Constitution, By-Laws, and policies (Including the university’s Harassment and Discrimination Policy).**
* **Held accountable by the SRC.**
* **Ensure the MSVUSU office space is a presentable, respectful, and welcoming environment.**

**Committees:**

**University committees:**

* **Senate**
* **Student Senate Caucus (Chair).**
* **Sexual Violence Prevention Committee.**
* **Sit on other university committees as required.**

**MSVUSU Committees:**

* **Students Representative Council (SRC)**
* **Food Security Committee (Chair)**
* **Executive Committee**
* **Budget Committee**
* **Crisis Communications Committee**
* **Awards Night Planning Committee**
* **Sit on other committees as required**

**Term Duties:**

**Incoming transition:**

* **Ensure you have working knowledge of contacts, committees, and administrative tools related to the position.**
* **Participate in transition workshops and job shadowing with outgoing VP Advocacy.**
* **Work with the team to create a draft schedule of Awareness campaigns and events for the upcoming year.**

**Academic issues:**

* **Be a student member on the University’s senate.**
* **Lobby, campaign and strive for student issues in Senate and its committees.**
* **Promote academic awareness and integrity.**
* **Be the liaison for students with academic concerns and appeals.**
* **Administer the Academic Appeals Support Program.**
* **Oversee the MSVUSU-Nimbus tutoring program.**

**Food Bank:**

* **Work with the Food Bank manager and Food Security Volunteer Coordinator to assist in the awareness promotion of the Food Bank pantry.**
* **Supervise the Food Bank Manager and Assist with the implementation and oversight of services and programs.**
* **Support good relations with FEED Nova Scotia, and Link-2-Feed.**

**Pride Center:**

* **Supervise the Pride center Coordinator and provide support and oversite to operations.**
* **Support the Pride Center coordinator in accessing supports for patrons, advocacy campaigns around 2SLGBTQIA+ issues, and programming.**
* **Work with the Queer Rep and Pride Center coordinator to elevate 2SLGBTQIA+ voices in university governance and advocacy as needed.**

**Student Rights Issues:**

* **Have a strong working knowledge of and lobby for external students’ rights (i.e., tenants and employee rights).**
* **Assist the University as needed in achieving their commitments under the Dimensions program and Scarborough Charter.**
* **Work with Councillors to Promote academic and student rights of their constituents.**
* **Prepare and deliver at least two advocacy campaigns each term.**

**Outgoing transition:**

* **Ensure the VP Advocacy elect is fully versed in the details and responsibilities of the position and is fully prepared to take office.**